

XC Chelsea Masters Board Meeting

November 23, 2020

Google Meet/6:00pm

Minutes

Invited: H.MacDonald (HMD), J.Coburn (JC), A.Butler (ABu), G.Crevier (GC), Peter Ostrom (PO),
Liz von Moos (LVM), Nicole Rayner (NR), Sara Rykov (SR), Sandra Kiviaho (SK)

Excused/Absent: GC, SK

Next meeting:

Chair: JC **Note taker & timekeeper:** SR

#	Lead	Item	Description / Notes & decisions / Action Items
1		Opening & welcome Approval of agenda & minutes	DESCRIPTION: • Approval of agenda. • Approval of October 26 Minutes (link). DECISIONS: • NR asked to add the social director's update to the agenda. Agenda otherwise approved. • Minutes approved.
2	JC	Review of action items	DESCRIPTION: See running list below. NOTES & DECISIONS:
3	HMD	Treasurer's report	DESCRIPTION: Treasurer's Report & 2019-2020 Financial Statements NOTES & DECISIONS: • HMD presented the annual financial statements for 2019-2020 prepared for the club by Mitchell & Holmes. • Board approved the statements. Members may request to obtain a copy electronically.

			• Treasurer's Report: Increased # of athletes/participants in fall 2020, means increased revenues but also increased coaching costs. FAE Sponsorship \$2500 not included in forecast. ACTION ITEMS: • ABu to post Financial Statements • HMD to scan last year's Financial Statements, send them to ABu to post
4	PO / Abu	Fall Season	DESCRIPTION: Discuss any matters related to the Fall season • Training update (PO) • Requests for Refunds (ABu) NOTES & DECISIONS: • PO attended recent Saturday practice. Group was generally practising distancing, except for full group warmup. PO to send a reminder to coaches regarding maintaining small groups throughout the practice. • A member requested a refund for the rollerski clinic which was cancelled due to Covid restrictions. Member requested a refund through his bank/credit card and received a full refund, and therefore no longer requires a refund from the club. The club was charged (details ?) for the refund. • PO proposed a practice for Saturday, November 28 to include skiing in the park in pairs with coaches on site to provide feedback to members. Round table discussion on Covid restrictions /risk factors, and whether the proposed practice model was acceptable. • Board decided to try a ski practice in ON while also providing a practice plan for people who want to ski on their own in QC. ACTION ITEMS:
5	NR	Social Director Update	DESCRIPTION: Update on ideas for social events/connection. NOTES & DECISIONS: • Online Xmas Party - Sunday, Dec 20. Cocktail tutorial with bartender from Union Local 613. Cookie baking contest. • Proposed that the club host an online Fundraiser/Charity Auction to raise money for a community charity. • Spirit Award presentation in February. ACTION ITEMS:
6	NR	Winter XCCM Challenges	DESCRIPTION: Winter XCCM Challenge. Similar format to summer XCCM Challenge.

			• Suggested goals to inspire members to challenge themselves and share their exploits via Facebook. • What challenges? What format? NOTES & DECISIONS: • Winter challenge: Ski the Map. Announce now, challenge to start in January. • Other weekly challenges to be posted, by board and by members throughout the season. ACTION ITEMS: • LVM to create a Facebook post/newsletter item to advertise the Winter challenges. • Board to generate ideas for weekly challenges.
7	JC	Other	DESCRIPTION: • Uniform (Masks) update - Cost/Distribution • Seminar update - Cost/Waxing Clinic NOTES & DECISIONS: • Masks should arrive beginning of December. 40 masks ordered. We will post masks for sale on the club site. \$15/each. Holly will provide contactless delivery of masks to members who purchase them. • FAE Speaker Series in progress. Speakers for November/December/January lined up. ACTION ITEMS: • ABu to post masks in the online store. • HMD to coordinate delivery of masks. • LVM to create a newsletter item to advertise the Speaker Series dates.
8	PO	Winter Programing	DESCRIPTION: Discuss matters related to Winter Programming. • Pricing/Capacity • Registration Date • Tuesday night format • Other?? NOTES & DECISIONS: • Ski de Fond Quebec had indicated that they thought that the province might relax restrictions on organized activities in Red Zones on Monday, November 23. There was no announcement from the government on that date. • There are indications that Gatineau will remain a Red Zone until at least January 11. • Not enough information to make decisions about the winter program at this time. Won't be able to open registration until we have more clarity about what restrictions will be in place for January and February.

			• Next board meeting on December 21. Discuss options for winter programming, with awareness that we may need to wait until after January 11 to make decisions related to program offerings. • Refunds to be handled at the end of the year. ACTION ITEMS: • Board Members brainstorm possible options for winter program delivery
9	JC	Adjournment	Next Meeting Date? Monday, December 21 Next Meeting Location? Google Meet

ONGOING ACTION ITEMS

#	Who	What	Due Date
1	LVM	Create Newsletter item regarding Gatineau Park Discount code	ASAP
2	SR	Continue to organize speakers & topics	Ongoing
3	ABu	Create Zoom meeting invite for November 2.	ASAP
4	LVM	Create Newsletter item advertising November 2, and providing Zoom link to members.	ASAP
5	HMD	Coordinate on purchase/delivery with Apogee.	November
6	PO	Coordinate with coaches regarding practices resuming, making sure that we have enough coaches, and that coaches adjust practice to follow group size guidelines.	ASAP
7	JC	Coordinate on Newsletter communication regarding resuming practices.	ASAP

FORWARD AGENDA ITEMS

#	Who	What	Meeting Date

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