

XC Chelsea Masters Board Meeting

December 13, 2021

Virtual

6:00pm

Agenda

Invited: Holly MacDonald (HMD), Peter Ostrom (PO), Nicole Rayner (NR), Sara Rykov (SR), Sandra Kiviaho (SK), Sara Ednie (SE), Cindy De Cuypere (CDC)

Excused/Absent: Allan Butler (Abu)

Chair: NR **Note taker & timekeeper:** SE

Lead	Item	Description / Notes & decisions / Action Items
SE	Opening & welcome Approval of agenda & minutes	DESCRIPTION: • Approval of agenda and last meeting minutes DECISIONS: • Approved
SE	Action Items	DESCRIPTION: • Review of action items from last meeting NOTES & DECISIONS: DECISIONS: • Updated below
HMD	Treasurer's Report	DESCRIPTION: Treasurer's Report • Reviewed Treasurer's Report NOTES & DECISIONS: • HMD asked ABu to reach out to those that got rebates for last year as a reminder to use them. ACTION ITEMS: • To discuss at next meeting forecasting deficit (minor)

NR	Miscellany	Items ● For Approval COVID-19 Guidelines: XCCM COVID-19 Guidelines Draft - Google Docs ○ NR to add sentence ● For Approval XCCM Code of Conduct: XCCM Code of Conduct DRAFT 2021 12 12.docx - Google Docs ● Fundraiser 2022 ○ NR to 'champion' and get members involved to develop ideas ○ Give something to community ■ NR to reach out to contacts to identify need ● Winter extracurriculars (e.g. cheering Loppet) ○ SR to help organize ○ SK Potential ski orienteering session (with costumes) donate to charity => Marketta pondering (Feb/March time frame) ● Winter practice logistics - timing, groups, other? PLAN B ○ May need one for this year ○ QC - 50 plus coaches outside ○ 1 parking lot - adjust as needed at the time - NR and PO to help divide into cohorts as needed ○ Saturdays now closed. Covid guidelines ○ Saturday start 8:30 ● Race Headbands (Holly) ○ HMD - to follow up with Ryan about reopen storefront and add in headbands (racing ones) snowflake fade - flashy ○ Could bulk order headbands similar to mask in order to cover shipping for members ● Lactate Acid testing ○ Just one session (Jan 22) 20 spots ○ Will draw names of interested people to allocate spots ■ To qualify must be signed up for Tues, Wed, or Sat ski programs ○ Cost - \$450 ○ Charge \$10 and direct to XCCM charity ■ e-transfer to XCCM ● Christmas party ○ Outdoor - great
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		● Evolve for winter ○ Mike to get back to HMD to say what to post ○ 10 spaces - first offering to those attending in fall - ~3 new spaces for winter ● Newsletter ○ School donation ○ Lactate acid testing ○ Winter extracurriculars ○ COVID-19 Guidelines ○ First Tues practice Jan 4th ○ Scrapers ● Strength testing results
All	Round-table	All members No
NR	Adjournment	Next Meeting: January 17th Next Meeting Location: TBD

ACTION ITEMS

Who	What	Due Date
SK HMD	Freshair sponsorship ● SK to set up meeting with Patrick - follow up with him on Tuesday ● HMD to provide email address for e-transfer	December 2021 Holly sent email address to Sandra
CdC	Post in newsletter and facebook (both Canada and ontario)	on going
All	Continue to update Board Transition Document Board transitions - reminders	on going

SK	FAE scrapers - SK working with FAE ordering 120-125 scrapers - coming from Vancouver \$1200 cost - get all by January - at least enough for Winter program (in kind) - SK to see if have pick up at FAE. otherwise have publicity in newsletter and facebook	on-going
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FORWARD AGENDA ITEMS

Who	What	Meeting Date
All	Discuss proposals to draw down surplus	January 2022
SK	Discuss FAE contract as we are in our final year of the contract.	January 2022
All	What size club do we want?	TBD