

XC Chelsea Masters Board Meeting

January 17, 2022

Virtual

6:00pm

Minutes

Invited: Holly MacDonald (HMD), Allan Butler (AB), Peter Ostrom (PO), Nicole Rayner (NR), Sara Rykov (SR), Sandra Kiviaho (SK), Sara Ednie (SE), Cindy De Cuyper (CDC)

Excused/Absent:

Chair: NR **Note taker & timekeeper:** SE

Lead	Item	Description / Notes & decisions / Action Items
SE	Opening & welcome Approval of agenda & minutes	DESCRIPTION: • Approval of agenda and last meeting minutes DECISIONS: • Approved
NR	Fundraising	DESCRIPTION: • Discussion on fundraising DECISIONS: • Nicole will move forward/organize on this with funds going towards https://skialecole.org/en/ • Please send ideas for fundraiser events to Nicole
NR/SK	Sponsorship	DESCRIPTION: • Discuss the FAE contract as we are in our final year of the contract. DECISIONS: • Sandra to follow up with in-kind \$ left, Sandra to follow up with amount
NR/HMD	Surplus (may merge with Treasurer's report below)	DESCRIPTION: • How to draw down surplus? Aim to draw down \$2000 to \$3000 this year DECISIONS:

		all - Nicole to put together google poll to rank options - pick top three and make a decision next meeting
HMD	Treasurer's Report	DESCRIPTION: Treasurer's Report - Reviewed Treasurer's Report - To discuss at next meeting forecasting deficit (minor) ACTION ITEMS: - Peter giving fall invoices for club, all paid except Etienne - Projected deficit coming down, not projecting surplus - Double coaches uniform budget ~\$1000 to do refresh on coaches uniforms - Allan paid NCD today.
SE	Action Items	DESCRIPTION: - Review of action items from last meeting NOTES & DECISIONS: DECISIONS: - DONE
All	Round-table	All members NOTES & DECISIONS: - ABu: 120 members (incl 7 coaches) increased by 50 , paid NCD, - Peter: Coaching challenge - interviewed new coach, off grid, Peter is back out of retirement, Nicole to send email to Peter with name of potential new coach, Keep on the look out for new coaches. Reach out to Shelagh Kealey. - Sara: reach out to Marketa to organize a ski orienteering, not sure how to do a cheer party for ski lopet, may organize social SJAM ski night at Mill St. - Cindy: Put out newsletter, updating race calendar and Facebook, need more for next news letter, let her know - Nicole: Cowbell award - Reminder - think about worthy recipient - to give at year end party? - Sandra: Might write article to tie in olympians, FAE, and our fundraising initiative - Sara E: Nothing - DECISIONS:

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NR	Adjournment	Next Meeting: TBD Next Meeting Location: TBD

ACTION ITEMS

Who	What	Due Date
SK HMD	Freshair sponsorship • SK to set up meeting with Patrick - follow up with him on Tuesday ○ • HMD to provide email address for e-transfer	December 2021 Holly sent email address to Sandra DONE
CdC	Post in newsletter and facebook (both Canada and ontario)	on going DONE
All	Continue to update Board Transition Document	on going
SK	FAE scrapers - SK working with FAE ordering 120-125 scrapers - coming from Vancouver \$1200 cost - get all by January - at least enough for Winter program (in kind) - SK to see if they have to be picked up at FAE. otherwise have publicity in newsletter and facebook	on-going DONE need to distribute

FORWARD AGENDA ITEMS

Who	What	Meeting Date
All	What size club do we want?	TBD