

XC Chelsea Masters Board Meeting

January 16, 2023

MC home + phone/video

6:00-8:00pm

Agenda

Invited: Morag Cowell (MC), Allan Butler (AB), Nicole Rayner (NR), Sara Rykov (SR), Cindy De Cuypere (CDC), Sara Ednie (SE), Peter Ostrom (PO), Sandra Kiviaho (SK)

Absent:

Chair: NR

Note taker & timekeeper: SE

Lead	Item	Description / Notes & decisions / Action Items
NR	Opening & welcome	DESCRIPTION: • Approval of agenda and last meeting minutes Done
NR	Action Items	DESCRIPTION: • See below Done
MC	Treasurer Update	DESCRIPTION: ● Financial Report • Reviewed and approved official FY22-23 • Paid insurance • Members with unused COVID rebates have been reminded (~\$200 total) • Will explore increasing fees for next year and its implications with HST • Report from Surplus Committee • Morag provided a summary of the ideas and recommendations and shared the report.

		• Ideas included: ○ Items to help attract and retain good coaches, building on the established coaches roster ■ Pay for courses ○ Hire coach to develop XCCM daily training plan e.g. 300/400/500 hours ○ Equipment/software for video analysis ○ Zoom waxing clinic ○ Social events ○ PO has wax kit • Challenge as many are already funded e.g. support coaches development
SK	FAE	DESCRIPTION: ● Renewed contract for three years ● \$2500 and \$2000 in kind per year for three years
PO/NR/ SK	Programs	DESCRIPTION: • Discussed following topics ○ Trail management: PO to remind coaches to have groups step to side of trail when stopped ○ Aim to divide into groups right away at start of practice to disperse crowd faster ○ One spot available on Tuesday and Wednesday ○ Reminder if have symptoms stay home ■ Nicole to post on facebook ■ Cindy to include reminder in next newsletter
NR / SE	Policy	DESCRIPTION: ● DRAFT Code of Conduct for Review ● To add line on the process of what happens when a complaint is received: ○ All complaints will be taken and reviewed by the Board. ○ Following XC Ontario procedure

All	Round-table	● Sara/Nicole: Uniform report ○ Sold 20 uniform items ○ Some coaches need a jacket ○ Potentially reopen store if needed ● Cindy ○ 2 newsletters ○ Review of survey results ■ Like strength at beginning ■ Like stretching ■ Need more variety in parking lots ■ Liked Turkey Trot ● Allan ○ ~142 members ● Social ○ Retro day March 18th ○ Loppet: Cheering section ■ SR to find member to organize and contact Gregoire to see if willing to take photos and help ○ Photos: Ask if Gregoire or Larry are interesting in taking winter pictures and/or club photo ○ Away loppet = aim for next year ○ Will see if Francois is going to Morin Heights and would like to champion this event ○ Willing to support social activity e.g. similar to fall camp at an event ○ Ontario and Canadian Masters = can use waxing kit
NR	Adjournment	Next Meeting: February 13 6-8pm Next Meeting Location: Virtual

ACTION ITEMS

Who	What	Due Date
All / NR	Continue to update Board Transition Document Board transitions - reminders - Created in root directory	on going
MC	MC to look into accounting software and report back on recommendation to purchase	On going post ski season
SK	Ontario Masters - post on Facebook to find out who is going	
All	Review surplus committee report and provide any comments back to MC	
SR	- Gatineau Loppet - follow up with Gregoire and find member to coordinate cheering section - Reach out to Gregoire and Larry regarding photos and a club photo - Retro day March 18	
SE	Add procedure line to Code of conduct	

FORWARD AGENDA ITEMS

Who	What	Meeting Date
All	Develop plan for FAE funding (\$2500 and \$2000 in kind) for three years	