

XC Chelsea Masters Board Meeting

February 13, 2023

virtual

6:30-8:30pm

Meeting Minutes

Invited: Morag Cowell (MC), Nicole Rayner (NR), Sara Rykov (SR), Cindy De Cuypere (CDC), Sara Ednie (SE), Peter Ostrom (PO), Sandra Kiviaho (SK)

Absent: Allan Butler (AB)

Chair: NR

Note taker & timekeeper: SE

Lead	Item	Description / Notes & decisions / Action Items
NR	Opening & welcome	DESCRIPTION: • Approval of agenda and last meeting minutes Done
NR	Action Items	DESCRIPTION: • See below Done
MC	Treasurer Update	DESCRIPTION: • Financial update since last meeting - o Canceled one practice - o Waiting for coaches to cash cheques - o T4s to be issued to coaches • Discussed additional items for surplus • Agreed, MC to follow up on Surplus Committee
SK	FAE	DESCRIPTION: • Got contract!! • Discussed plan for spending FAE in-kind funding (\$2500 and \$2000 in kind) - Agreement on:

		- Coaches presents, Cowbell prize, survey lottery, prizes for events and fundraisers and parties. - Sandra and Saras to purchase items for prizes later this year and fall.
All	Round-table	• NR: ○ Organize Gatineau Loppet cheer ■ Will be a Mica, SR will send timelines from last year ○ Person who wanted to cancel - due to injuries process a refund (Saturday) ■ NR to work with ABu to refund (due to injuries) and to let new person sign up for second half ○ Will post - cowbell award on facebook • SR ○ Will organize a social tailgate (P17) or Brown cabin after practice - can finalize a couple of days before based on weather ■ Post retro photos on Facebook thread to promote event ■ MC to send picture for newsletter ○ Coffee at Nicole's Feb 25th after practice (PO have practice at P5 or P8 or P9) ○ Jill offered spring social at cottage - skiing on the lake ○ Cowbell award • CDC ○ Way to go Cindy! ○ Newsletter: Retro and social (CDC), coffee at NR (SR), fondue ski (SR), cowbell (NR), 2 clinics (CDC) ■ Get items to Cindy by end of day Friday • PO ○ Advertise both clinics ■ Clinic on Feb 26 (classic) 4 people - keep it even though min 2 ○ Sunday skis - well attended by same people ○ Summer hikes-bikes on Sundays - encourage people to self-organize •
NR	Adjournment	Next Meeting: March 13 6:30 - 8:30pm Next Meeting Location: In person - let Sara know

Who	What	Due Date
All / NR	Continue to update Board Transition Document Board transitions - reminders - Created in root directory	on going
MC	MC to look into accounting software and report back on recommendation to purchase	On going over summer to have for next year
MC	- MC to report back to Committee to provide update or input on: - Overview of what is already done by the club - Sunday ski ideas: Destination ski days, point to point in Gatineau park, Mt Tremblant ski day (next year) - Training plans (yearly/daily e.g 300/400/500 hrs per year) - Interest in daily/weekly plans potentially links with videos and apps - Find existing plans to share (Select Training Year-Hours (xcchelseamasters.com))	
SR	Photo options in March - Reach out to Gregoire(SR) and Larry (SK) regarding photos and a club photo	
PO	Follow up with Liam's friend about daily/weekly/yearly training plan for club (e.g. 300/400/500 hours/year)	
NR	- Organize Gatineau Loppet cheer - Will be a Mica, SR will send timelines from last year - Work with ABu to refund (due to injuries) and to let new person sign up for second half - Post Cowbell on facebook to get nominations	
SR	- Retro ski day (March 18) organize social tailgate (P17) or Brown cabin after practice - Finalize a couple of days before based on weather - Post retro photos on Facebook thread - Coffee at Nicole's Feb 25th after practice (PO have practice at P5 or P8 or P9) - Organize with Jill offered spring social at cottage - skiing on the lake	
All / CDC	- Newsletter: Send input to Cindy by end of day Friday, February 17 - Retro and social (CDC)] - Coffee at NR (SR), - Fondue ski (SR),	

	• Cowbell (NR) • 2 clinics (CDC) • MC to send picture for newsletter	
--	--	--

FORWARD AGENDA ITEMS

Who	What	Meeting Date
All	Cowbell Award - get in touch with SR if any nominations	March
All	Fees for next year - Should coaches be paid when practices are canceled (e.g. due to weather) - Refund policy - Under extenuating circumstances have flexibility - If ask should refund, but need to ask	May
MC	Surplus committee - Options - Pilot project - Destination ski Sundays - Tremblant, point to point in Gatineau Park, weekend at Tremblant (Gail contact) - Daily training plans: Review and build on the 300/400/500 hour training plans	May