

Chelsea Masters Board Meeting
 September 18, 2023
 Heart and Crown, Preston St
 6:00-8:00pm
 Minutes

Present: , Nicole Rayner (NR), Sara Rykov (SR), Francois Dubrous (FD), Sara Ednie (SE) , Peter Ostrom (PO), Sandra Kiviaho (SK) Allan Butler (AB)
 Absent: Morag Cowell (MC)
 Chair: NR
 Note taker & timekeeper: SE

Lead	Item	Description / Notes & decisions / Action Items
NR	Opening & welcome	DESCRIPTION: Approved Approval of agenda and last meeting minutes 2023 08 24 MINUTES XCCM
NR	Action Items	DESCRIPTION: See below
NR	Board Roles	DESCRIPTION: - Changes - FD Secretary - unanimous agreement of board for this role which also includes being officer of the board - SE SR social and comms (will finalize details) - Comms - Posting next practice - AB to post on website - cut from coaching plan - Facebook - New members - NR, AB, SK can add - NR can pin posts - let her know which one to pin to bar - Website - Races - update once and leave static - Remove calendar - Photo updates - see if we can get member assistance (Tamsin? NR will approach) - Newsletter - SR to work with Brittan - SR to manage Mailchimp mailing list - Gmail - NR to manage - Member feedback - For this year, provide overview of how used survey info to update programs (PO?). Moving forward (think for 1 month) how to get feedback from members

Comms	Newsletter	DESCRIPTION: ● Fall newsletter - Deadline October 3rd for content ○ Welcome, update board members, Winter camp - Deadline to register, after which will open registration to BC XCCM people, Social event ● ○
All	Program	DESCRIPTION: Updates on program ● Fall program ○ Yoga update ■ Starting November 6 weeks ~125\$, at McNabb Community Centre ● Fall camp ○ Deadline to sign up Monday, Sept 25th ○ PO to finalize details with coaches ○ AB, NR, SE(backup) announce Saturday practice, SR to ask Tuesday participant to announce Tuesday ● Winter camp ○ Anything else needed? ● Training (SK) ○ PO to send coaches Liam's comments for review back by Monday ○ SK to follow up with Liam ○ Everyone to send 300-400-500 hour training plans to Sandra ■
All	Round-table	Nicole to bring up Safe Sport policy updates SE to bring up non-coach Saturdays SE - Options for alternative skis on Saturdays, Social event support PO - Dan looking for ways to certify teachers at St Mikes to teach skiing. See if interested members to volunteer to help teach kids or teach the teachers AB - 79 members NR - Nordic Canada customize standardized policy templates to prepare for upload to website by November 1. All board member needs to take 2 courses and then can do risk assessment to determine what level of risk posed by coaches and thus what training/screening they require.. FD - Explore what makes the club unique, how do we maintain it, and strategy for racing, performance, coaching, and training
NR	Adjournment	Next Meeting: Next Meeting Location: