

XC Chelsea Masters Cross Country Ski Club
Minutes of the Annual General Meeting
August 25, 2024, 7:00 – 8:15 PM
The Umbrella Bar, Ottawa

DRAFT MINUTES – NEED APPROVAL BY AGM 2025

Chair: Nicole Rayner, President

Note Taker:

Invited: All club members

Time	Lead	Item	Description & Notes
7:00	Nicole Rayner	Opening Remarks & Welcome	• Opening Remarks
7:05	Nicole Rayner	Approval of agenda & minutes	• Approval of Agenda - ○ Patrick McKenzie made a motion to approve the agenda as presented. Seconded by Sarah Ednie • Approval of 2023/2024 AGM Minutes - ○ Ed Cottell made a motion to approve the minutes from the 2023/2024 AGM. Seconded by Greg Hintz
7:10	Nicole Rayner	President's Report & recognition of outgoing	• Nicole Rayner presented the President's Report.

		Communications Director	
7:20	Morag Cowell	Financial Summary	• Morag Cowell presented the Treasurer's Report. • Holly MacDonald made a motion to the membership to waive the appointment of a public accountant. • Seconded by Cathy Cottell Agreed upon unanimously. Motion carried.
7:30	Board	Director's Reports	Social Director's Report • Secretary's Report • Member at Large's Report • Communication Director's Report • Athletic Director's Report
7:50	Nicole Rayner	Election of Board of Directors	Five director positions were open for election. Director positions on the XCCM Board are open, and roles of the directors are decided by the Board. Allan Butler and Sandra Kiviaho were up for re-election. Three remaining positions are for retiring board members. Peter Mallory, Phillipa Gross and Jeff Hammell each made a short presentation expressing their interest in joining the board. Nicole made a motion to acclaim the five candidates. Seconded by Patrick MacKenzie. Motion moved and Sandra Kiviaho, Allan Butler, Peter Mallory, Phillipa Gross and Jeff Hammell are acclaimed to the board.
8:05	Peter Ostrom	Athletic Program Update	Nicole Rayner, Morag Cowell and Peter Ostrom worked together to provide a scope of work for an Athletic Coordinator position. Nicole Rayner, Francois Dubrous and Peter Ostrom interviewed three candidates and hired Jamie Kallio.
8:10	Nicole Rayner	AGM Adjourned	Nicole Rayner made a motion to adjourn the meeting, and Peter Mallory seconded it.