

Minutes
XCCM Board Meeting
Jan 5, 2026 6:00 - 8:00
Peter's - 79 Kamloops Ave

Invited: Allan Butler (AB), Francois Dubrous (FD), Jeff Hammell (JH), Martin Loken (ML), Philippa Gross (PG), Peter Mallory (PM), Morag Cowell (MC)
Absent: Laurel Lauden (LL)
Chair: PM
Note taker & timekeeper: PG (pgross1957@yahoo.com 613-720-1164)

#	Lead	Item	Description / Notes & decisions / Action Items
1	PM	Opening	Meeting Kick Off 1) Approval of Agenda (FD/ML/unanimous) 2) Approval of Dec 15, 2025 Minutes (PG/FD/unanimous)
2	PM	Action Items	Review & Update (any in-depth discussion will be carried out under New Business) - Reviewed Action Items from the December 15, 2025, meeting
3	PM	President	President's Update - Insurance/coverage - NC confirmed that members are covered as soon as they join the club. 30 day grace period to register them with NC/XCSO. - Question is whether coverage extends to non-members e.g. spouses attending social events - Gift for Cindy @ Les Saisons - Board will contribute \$50.00. Members' additional contributions are at their discretion. AI - PM to check for insurance coverage for non-members and spouses attending XCCM events
4	AB	Registration	Registration Update - Registration - final numbers: 136 + 14 coaches - The three latest registrants uploaded to Zone4 today - Month over month numbers: + XCCM Membership month by month - Discussion about members selling their program registration or clinic spot when unable to attend. - DECISION: members not allowed to (unofficially) resell spots to each other. Procedure is to request a refund and the spot goes back into inventory. Transactions have to be on the books so insurance coverage and accounting (HST/GST implications) are right.
5	MC	Finances	Update on financials - Review of revenues, expenses, and forecast - forecast has been adjusted to reflect lower registration - currently forecasting a year-end deficit of \$6800 - Discussion on Strategy for increasing winter revenues. - Level of registration for Wed Nomads warrants only 2 coaches, down from the 3 planned - Decided to bump up skate clinics capacity to 18.

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			- Outline of financial policy A - Create procedure/policy statements for next fiscal year
6	FD	Athletic	Update on Athletics - Skate clinics - Clinic 1 - 2 coaches confirmed which allows for 18 participants. Decision to add 6 spots. - Jamie is actively looking for a second coach for Skate Clinic 2 and 3. - NCC consultation - did not attend. Discussions on grooming, hikers on ski trails, trail 10, new contracts. Nothing new - no decision made. - Assessment of XCCM instructor service rates against market rates - no direct equivalent to XCCM "true" masters ski program in the NCR (ie periodized programs geared towards performance) - Chelsea Nordiq/Skinouk the closest model to XCCM with their youth competitive programs. They have a paid, full time head coach who leads program development and implementation. Competing with XCCM for instructor recruitment. - For adult training, Skinouk offers adult programs via their Ski School. Different model for fees, instructor rates and instructor benefits. - Mooney's Bay offers adult ski lessons. Programs run by the City of Ottawa. Have instructor rate grid based on qualifications.
7	JH	Social	Upcoming events - NYD ski - Attended well beyond expectations, 20+. Folks happy to gather and chat on their 1st ski of the year, party broke into different groups with different ski interests. Great social with Keogan as the base. - Winter/start of season house party at Trevor's - January 24, noon. - Ottawa ski trail – Mill Street night - January 15th - Social Challenge and Athletic Challenge - Remove some of last year's, add new ones. For ex: A point for every race completed . A point for volunteering at races/events. Split North and South Cabin challenge. - Aim to post earlier than last year.
8	PM/LL	Comms	Update on upcoming activities - Newsletter sent on January 16th. Articles due January 11th. - PM. President's Welcome to XCCM Winter Program - FD. Waxing clinic and Technique clinics - JH. Social & Athletic Challenges - ML. Gat Loppet, upcoming races and events. - JH. Winter Social Events - LL. Gat passes not yet received by mail - In the newsletter, let people know if they have not yet received their ski pass in the mail, to go to the Visitor's Centre and ask for another one to be made on site. - Calendar. For reference: 2024-2025 Communication Plan and + 2025-2026 Calendar

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			AI - In the newsletter, let people know if they have not yet received their ski pass in the mail, to go to the Visitor's Centre and ask for another one to be made on site.
9	ML	Director at Large	Update on sponsorship, clothing & club discounts - FAE Contract - FAE sponsorship good for one year. Discussion about approaching other stores to assess what would be in the interest of the XCCM club in the future. - CSM code has been fixed. AI - Assess XCCM sponsorship options for the future
10	PM	New Business & Round-table	Additional key information/highlights of which the Board needs to be aware. - Special Olympics at Mooney's Bay - always looking for volunteers. - Suggestion to leave (registration) wait lists for winter programs open, so that we can track all the folks interested in specific programs, including those folks who did not make it in the end. Easier to manage spots that may open later, and for keeping stats. - Brief discussion on leaving/boycotting Facebook/Meta. Will resume discussion if public boycotts in a major way. We held similar discussions in the past. With the conclusion that this platform is the most convenient one as it is widely used by our members for their own personal needs, and as it can readily be adopted by XCCM membership to share club-related info. We will reconsider if members suggest or adopt alternative options. - Philippa will be absent at the next BoD meeting - Francois will take the Minutes
11	PM	Next meeting & Adjournment	Meeting Close Out 1. Next meeting - Monday, February 9th at Martin's (153 Dunbarton Court) 2. Adjournment (8:30)